

BOARD OF DIRECTORS OF THE LAKE COUNTY SANITATION DISTRICT

RESOLUTION NO. [_____]

A RESOLUTION CONFIRMING CURRENT PROCESSES FOR ADMINISTRATION, LEGAL REPRESENTATION, FACILITIES OPERATION, PAYROLL, AND ACCOUNTING OF THE LAKE COUNTY SANITATION DISTRICT

WHEREAS, the Lake County Sanitation District ("District") is a sanitation district organized and existing under the laws of the State of California, including Health and Safety Code § 4700 et. seq.; and

WHEREAS, the District includes territory within the City of Clearlake ("City") and unincorporated areas of the Lake County; and

WHEREAS, Health and Safety Code § 4730 provides that the governing board of a sanitation district shall be composed of representatives of the cities and counties within the district in accordance with statutory requirements, as well as any public sewer agencies, including consideration of population within the district; and

WHEREAS, Pursuant to Health and Safety Code Section 4730.1, the District adopted a resolution of intent changing the membership of the District's governing board consisting of five (5) members:

- Two (2) members representing the County of Lake
 - The Chair of the Board
 - One Board Member appointed by the Board, as delegated by the Kelseyville Water Works District
- Two (2) members representing the City of Clearlake
 - The Mayor
 - One Councilmember appointed by the Council, as delegated by the Hidden Valley Community Services District
- One (1) member of the public appointed or elected pursuant to Health and Safety Code § 4730.1(a)(2); and

WHEREAS, LACOSAN desires to establish an interim governance structure that ensures continued and uninterrupted operation of essential public services and more equitable representation of all affected jurisdictions.

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NOW, THEREFORE, BE IT RESOLVED:

To prepare for this change in membership under this interim governance structure and to ensure the continued and uninterrupted operation of essential public services provided by the District, the District hereby confirms and approves the following actions on each of the following matters involving the District:

1. Insurance:

- a. District shall continue to retain Public Risk Innovation, Solutions, and Management (PRISM) as its insurer for liability insurance coverage and maintain current insurance coverage for its facilities and operations. District shall continue to be responsible for the payment of any insurance premiums and contributions under said insurance coverage.

2. Fiscal / Accounting:

- a. District shall continue to retain the services of the County of Lake Auditor-Controller and Lake County Treasurer-Tax Collector for services customarily provided or otherwise statutorily required.

3. Legal Representation:

- a. Prior to or at the start of any meeting by the District to be held after August 18, 2026, District shall either:
 - i. Retain the County of Lake, Office of the County Counsel and execute an engagement and waiver of conflict of interest document for the limited purpose of providing (Government Code Sections 54950, et. seq.) legal advice to the District during its August 27, 2026 meeting; or
 - ii. Enter into an agreement with a attorney or law firm licensed to practice law with the State Bar of California to represent the District in all legal matters, including, but not limited to, attendance of said attorney or law firm in District meetings conducted under the Brown Act (Government Code Sections 54950, et. seq.).

4. Administration / Facility Operations

- a. Prior to any meeting to be held after August 18, 2026, District shall enter into an agreement with either the County of Lake Administration, City of Clearlake Administration, or a third-party contractor to administer the District's Board meetings in compliance with the requirements of the Brown Act (Government Code Sections 54950, et. seq.).

- b. Within 60 days after August 18, 2026, District shall enter into an agreement with a contractor for services that include, but are not limited to, related to the administration of the District, contract procurements, and operations of the District's facilities and other District-owned property.
- c. Within 60 days after August 18, 2026, District shall adopt bylaws addressing matters that include, but are not limited to, the District's governance structure and membership.
- d. Within 60 days after August 18, 2026, District shall enter into an agreement with a contractor for services that include, but are not limited to, related to labor negotiations for employees who work in District-owned facilities and property.

PASSED AND ADOPTED this 18th day of August, 2026.

THIS RESOLUTION was approved and adopted by the Board of Directors of the Lake County Sanitation District at a regular meeting thereof on the ____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

LAKE COUNTY SANITATION DISTRICT

Chair, Board of Directors

ATTEST: SUSAN PARKER

Clerk to the Board of Supervisors

By: _____

APPROVED AS TO FORM:

LLOYD GUINTIVANO

County Counsel
