

STANDARD AGREEMENT

STD 213 (Rev 03/2019)

AGREEMENT NUMBER

BSCC 1483-26

PURCHASING AUTHORITY NUMBER (If Applicable)

BSCC-5227

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTOR NAME

COUNTY OF LAKE, DEPARTMENT OF PROBATION**2. The term of this Agreement is:**

START DATE

July 1, 2026

THROUGH END DATE

December 31, 2031**3. The maximum amount of this Agreement is:****\$4,496,900.00****4. The parties agree to comply with the terms and conditions of the following exhibits, attachments, and appendices which are by this reference made a part of the Agreement.**

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** This item is hereby incorporated by reference and can be viewed at:*<https://www.bscc.ca.gov/proposition-64-public-health-safety-grant-program/>*IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

COUNTY OF LAKE, DEPARTMENT OF PROBATION

CONTRACTOR BUSINESS ADDRESS 201 S. SMITH STREET	CITY LAKEPORT	STATE CA	ZIP 95453
PRINTED NAME OF PERSON SIGNING SUSAN PARKER	TITLE COUNTY ADMINISTRATIVE OFFICER		
CONTRACTOR AUTHORIZED SIGNATURE 	DATE SIGNED		

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTING AGENCY ADDRESS 2590 Venture Oaks Way, Suite 200	CITY Sacramento	STATE CA	ZIP 95833
PRINTED NAME OF PERSON SIGNING COLLEEN CURTIN	TITLE Deputy Director		
CONTRACTING AGENCY AUTHORIZED SIGNATURE 	DATE SIGNED		

EXHIBIT A: SCOPE OF WORK

1. GRANT AGREEMENT – Proposition 64 Public Health and Safety Grant Program

This Grant Agreement is between the State of California, Board of State and Community Corrections (hereafter referred to as BSCC) and the County of Lake, Department of Probation (hereafter referred to as the Grantee or Contractor).

2. PROJECT SUMMARY AND ADMINISTRATION

- A. Illegal cannabis cultivation poses significant risk to public safety, the environment, and community well-being in Lake County. Unpermitted cultivation sites are associated with water theft, habitat destruction, illegal pesticide use, and unsafe conditions. This strains local law enforcement and contributes to criminal behavior. Individuals involved in cannabis related offenses often return to illegal cannabis cultivation. Youth exposure to cannabis use further underscores the need for early intervention and prevention. This project addresses these issues through a coordinated, multi-department approach focused on enforcement, rehabilitation, and education.
- B. Grantee agrees to administer the project in accordance with Attachment 1: Proposition 64 PH&S Grant Request for Proposals (incorporated by reference) and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding, which are attached and hereto and made part of this agreement.

3. PROJECT OFFICIALS

- A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or regarding the interpretation, performance, or payment for work performed under this Grant Agreement.
- B. The Grantee's Designated Financial Officer and Project Director must be employees of the Contractor. The Grantee's project officials shall be those identified as follows:

Authorized Officer with legal authority to sign:

Name: SUSAN PARKER
Title: COUNTY ADMINISTRATIVE OFFICER
Address: 255 N. FORBES STREET, LAKEPORT, CA 95453
Phone: 707-263-2580
Email: susan.parker@lakecountyca.gov

Designated Financial Officer authorized to receive warrants:

Name: KEVIN LUIS
Title: CHIEF DEPUTY PROBATION OFFICER
Address: 201 S. SMITH ST, LAKEPORT, CA 95453
Phone: 707-262-4290
Email: kevin.luis@lakecountyca.gov

EXHIBIT A: SCOPE OF WORK

Project Director authorized to administer the project:

Name: EVA LARA
Title: CHIEF DEPUTY PROBATION OFFICER
Address: 201 S. SMITH ST, LAKEPORT, CA 95453
Phone: 707-262-4285
Email: eva.lara@lakecountyca.gov

- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the Authorized Officer listed above warrants that he or she has full legal authority to bind the entity for which he or she signs.

4. DATA COLLECTION

Grantees will be required to comply with all data collection and reporting requirements as described in Attachment 1: Proposition 64 PH&S Grant Request for Proposals and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding.

5. REPORTING REQUIREMENTS

- A. Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

Quarterly Progress Report Periods

1. July 1, 2026 to September 30, 2026
2. October 1, 2026 to December 31, 2026
3. January 1, 2027 to March 31, 2027
4. April 1, 2027 to June 30, 2027
5. July 1, 2027 to September 30, 2027
6. October 1, 2027 to December 31, 2027
7. January 1, 2028 to March 31, 2028
8. April 1, 2028 to June 30, 2028
9. July 1, 2028 to September 30, 2028
10. October 1, 2028 to December 31, 2028
11. January 1, 2029 to March 31, 2029
12. April 1, 2029 to June 30, 2029
13. July 1, 2029 to September 30, 2029
14. October 1, 2029 to December 31, 2029
15. January 1, 2030 to March 31, 2030
16. April 1, 2030 to June 30, 2030
17. July 1, 2030 to September 30, 2030
18. October 1, 2030 to December 31, 2030
19. January 1, 2031 to March 31, 2031
20. April 1, 2031 to June 30, 2031

Due no later than:

- November 15, 2026
- February 15, 2027
- May 15, 2027
- August 15, 2027
- November 15, 2027
- February 15, 2028
- May 15, 2028
- August 15, 2028
- November 15, 2028
- February 15, 2029
- May 15, 2029
- August 15, 2029
- November 15, 2029
- February 15, 2030
- May 15, 2030
- August 15, 2030
- November 15, 2030
- February 15, 2031
- May 15, 2031
- August 15, 2031

Note: Project activity period ends June 30, 2031. The period of July 1, 2031 to December 31, 2031 is for completion of Final Local Evaluation Report and program-specific compliance audit only.

EXHIBIT A: SCOPE OF WORK

B. Evaluation Documents

1. Local Evaluation Plan
2. Final Local Evaluation Report

Due no later than:

November 20, 2026
December 31, 2031

C. Other

Program-Specific Compliance Audit

Due no later than:

December 31, 2031

6. PROJECT RECORDS

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds, including grant funds and any matching funds by the Grantee and the total cost of the project. Source documentation includes copies of all awards, applications, approved modifications, financial records and narrative reports.
- C. Personnel and payroll records shall include the time and attendance reports for all individuals reimbursed under the grant, whether they are employed full-time or part-time. Time and effort reports are also required for all subcontractors and consultants.
- D. The grantee shall maintain documentation of donated goods and/or services, including the basis for valuation.
- E. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- F. All Grantee records relevant to the project must be preserved a minimum of three (3) years after closeout of the grant project and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

7. CONFLICT OF INTEREST

- A. Existing law prohibits any grantee, subgrantee, partner or like party who participated on the Proposition 64 PH&S Scoring Panel (See Appendix A) from receiving funds from the Proposition 64 PH&S grants awarded under this RFP. Applicants who are awarded grants under this RFP are responsible for reviewing the Proposition 64 PH&S Scoring Panel membership roster (see Appendix A) and ensuring that no grant dollars are passed through to any entity represented by the members of the Proposition 64 PH&S Scoring Panel.
- B. In cases of an actual conflict of interest with a Scoring Panel member, the Board may revoke the grant award and legal consequences could exist for the parties involved, including, but not limited to, repayment of the grant award.

EXHIBIT A: SCOPE OF WORK

8. STATE AUDIT REQUIREMENTS

Grantees are required to provide the BSCC with a program-specific compliance audit that covers the entire service delivery period of the grant (July 1, 2026 to December 31, 2031). The audit report will be due no later than the end of the contract term, December 31, 2031. The program-specific compliance audit shall be performed by a Certified Public Accountant or a participating county or city auditor that is organizationally independent from the participating county's or city's project financial management functions. Expenses for this final audit may be reimbursed for actual costs up to \$25,000.

In addition, the BSCC reserves the right to call for a program, compliance or financial audit at any time between the execution of the grant agreement and three (3) years following the end of the grant period.

The Department of General Services, State Controller, the California State Auditor, the Department of Finance, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this grant.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS**1. INVOICING AND PAYMENTS**

- A. The Grantee shall be paid in quarterly in arrears by submitting an invoice (Form 201) to the BSCC that outlines actual expenditures claimed for the invoicing period.

Quarterly Invoicing Periods:

1. July 1, 2026 to September 30, 2026
2. October 1, 2026 to December 31, 2026
3. January 1, 2027 to March 31, 2027
4. April 1, 2027 to June 30, 2027
5. July 1, 2027 to September 30, 2027
6. October 1, 2027 to December 31, 2027
7. January 1, 2028 to March 31, 2028
8. April 1, 2028 to June 30, 2028
9. July 1, 2028 to September 30, 2028
10. October 1, 2028 to December 31, 2028
11. January 1, 2029 to March 31, 2029
12. April 1, 2029 to June 30, 2029
13. July 1, 2029 to September 30, 2029
14. October 1, 2029 to December 31, 2029
15. January 1, 2030 to March 31, 2030
16. April 1, 2030 to June 30, 2030
17. July 1, 2030 to September 30, 2030
18. October 1, 2030 to December 31, 2030
19. January 1, 2031 to March 31, 2031
20. April 1, 2031 to June 30, 2031

Due no later than:

- November 15, 2026
 February 15, 2027
 May 15, 2027
 August 15, 2027
 November 15, 2027
 February 15, 2028
 May 15, 2028
 August 15, 2028
 November 15, 2028
 February 15, 2029
 May 15, 2029
 August 15, 2029
 November 15, 2029
 February 15, 2030
 May 15, 2030
 August 15, 2030
 November 15, 2030
 February 15, 2031
 May 15, 2031
 August 15, 2031

Final Invoicing Periods:

21. July 1, 2031 to September 30, 2031
22. October 1, 2031 to December 31, 2031

Due no later than:

- November 15, 2031
 February 29, 2032

**Note: Only expenditures associated with completion of the Final Local Evaluation Report and the financial audit may be included on these last two invoices.*

- B. All project expenditures (excluding costs associated with the completion of the Final Local Evaluation Report and the program-specific compliance audit) must be expended by the end of the grant project period, June 30, 2031, and included on the invoice due August 15, 2031. Project expenditures spent after June 30, 2031 will not be reimbursed.
- C. The Final Local Evaluation Report is due to BSCC by December 31, 2031. Expenditures spent for the completion of the Final Local Evaluation Report during the period of July 1, 2031 to December 31, 2031 must be submitted during the Final Invoicing Periods, with the final invoice due on February 29, 2032. Supporting fiscal documentation will be required for all expenditures claimed on during the Final Invoicing Periods and must be submitted with the final invoice.
- D. The program-specific compliance audit is due to BSCC by December 31, 2031. Expenditures spent for the completion of the financial audit during the period of July 1, 2031 to December 31, 2031 must be submitted during the Final Invoicing Periods, with the final invoice due on February 29, 2032. Supporting fiscal documentation will be required for all expenditures claimed during the Final Invoicing Periods and must be submitted with the final invoice.
- D. Grantee shall submit an invoice to the BSCC each invoicing period, even if grant funds are not expended or requested during the invoicing period.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

- E. Upon the BSCC's request, supporting documentation must be submitted for project expenditures. Grantees are required to maintain supporting documentation for all expenditures for the life of the grant and make it readily available for review during BSCC site visits. See Exhibit A. Scope of Work, Item 6. Project Records. Grantee also agrees to maintain such records for possible audit for a minimum of three (3) years after final payment.
- F. The BSCC maintains the right to disallow all or any portion of an invoice at any time based upon information or documentation uncovered through a site visit, desk review, audit, etc. The BSCC may disallow all or any portion of an invoice even after an invoice is approved or paid.

2. GRANT AMOUNT AND LIMITATION

- A. In no event shall the BSCC be obligated to pay any amount in excess of the grant award. Grantee waives any and all claims against the BSCC, and the State of California on account of project costs that may exceed the sum of the grant award.
- B. Under no circumstance will a budget item change be authorized that would cause the project to exceed the amount of the grant award identified in this Grant Agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. This grant agreement is valid and enforceable only if sufficient funds are made available through the Proposition 64 Initiative (the Control, Regulate and Tax Adult Use of Marijuana Act) via the State and Local Government Law Enforcement Account. On or before July 15th of each fiscal year, the State Controller shall deposit funds derived from Proposition 64 taxes into the State and Local Government Law Enforcement Account pursuant to Revenue and Taxation Code section 34019, subdivision (f)(3). The grantee agrees that the BSCC's obligation to pay any sum to the grantee under any provision of this agreement is contingent upon the availability of sufficient funding made available to the BSCC pursuant to Revenue and Taxation Code section 34019, subdivision (f)(3)(C).
- B. If Proposition 64 PH&S funding is reduced or falls below estimates contained within the Proposition 64 PH&S Cohort 4 Request for Proposals, the BSCC shall have the option to either cancel this Grant Agreement with no liability occurring to the BSCC or offer an amendment to this agreement to the Grantee to reflect a reduced amount.
- C. If BSCC cancels the agreement pursuant to Paragraph 3(B) or Grantee does not agree to an amendment in accordance with the option provided by Paragraph 3(B), it is mutually agreed that the Grant Agreement shall have no further force and effect. In this event, the BSCC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Grant Agreement except that Grantee shall be required to maintain all project records required by Paragraph 6 of Exhibit A for a period of three (3) years following the termination of this agreement.

4. PROJECT COSTS

- A. Grantee is responsible for ensuring that actual expenditures are for eligible project costs. "Eligible" and "ineligible" project costs are set forth in the March 2026 BSCC Grant Administration Guide, which can be found under Quick Links here:
https://www.bscc.ca.gov/s_correctionsplanningandprograms/
- B. The provisions of the BSCC Grant Administration Guide are incorporated by reference into this agreement and Grantee shall be responsible for adhering to the requirements set forth therein. To the extent any of the provisions of the BSCC Grant Administration Guide and this agreement conflict, the language in this agreement shall prevail.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

- C. Grantee is responsible for ensuring that invoices submitted to the BSCC claim actual expenditures for eligible project costs.
- D. Grantee shall, upon demand, remit to the BSCC any grant funds not expended for eligible project costs or an amount equal to any grant funds expended by the Grantee in violation of the terms, provisions, conditions or commitments of this Grant Agreement.
- E. Grant funds must be used to support new program activities or to augment existing funds that expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose. Violations can result in recoupment of monies provided under this grantor suspension of future program funding through BSCC grants.

5. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

6. WITHHOLDING OF GRANT DISBURSEMENTS

- A. The BSCC may withhold all or any portion of the grant funds provided by this Grant Agreement in the event the Grantee has materially and substantially breached the terms and conditions of this Grant Agreement.
- B. The BSCC may withhold the final payment amount as security, to be released to the Grantee upon compliance with all grant provisions, including:
 - 1) submittal and approval of the final invoice;
 - 2) submittal and approval of the final quarterly progress report; and
 - 3) submittal and approval of any additional required reports, including but not limited to the Final Local Evaluation Report and the program-specific compliance audit.
- C. The BSCC will not reimburse Grantee for costs identified as ineligible for grant funding. If grant funds have been provided for costs subsequently deemed ineligible, the BSCC may either withhold an equal amount from future payments to the Grantee or require repayment of an equal amount to the State by the Grantee.
- D. In the event that grant funds are withheld from the Grantee, the BSCC's Executive Director or designee shall notify the Grantee of the reasons for withholding and advise the Grantee of the time within which the Grantee may remedy the failure or violation leading to the withholding.

7. EXECUTIVE ORDER N-6-22 – RUSSIA SANCTIONS

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT B: BUDGET DETAIL AND PAYMENT PROVISIONS

8. PROJECT BUDGET

BUDGET CATEGORIES	A. GRANT FUNDS FOR PPA 1 (PUBLIC SAFETY/ ENFORCEMENT)	B. GRANT FUNDS FOR PPAs 2-4	TOTAL REQUESTED GRANT FUNDS (A+B)
1. Salaries and Benefits	\$1,642,341	\$0	\$1,642,341
2. Services and Supplies	\$6,900	\$0	\$6,900
3. Professional Services or Public Agency Contracts	\$1,479,610	\$1,208,749	\$2,688,359
4. Non-Governmental Organization (NGO)	\$0	\$0	\$0
5. Equipment/Fixed Assets	\$98,300	\$0	\$98,300
6. Other (Travel, Training, etc.)	\$18,000	\$0	\$18,000
7. Indirect Costs	\$43,000		\$43,000
TOTAL	\$3,245,151	\$1,208,749	\$4,496,900

EXHIBIT C: GENERAL TERMS AND CONDITIONS (02/2025)

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. **ASSIGNMENT:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. **AUDIT:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. **DISPUTES:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. **TERMINATION FOR CAUSE:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. **INDEPENDENT CONTRACTOR:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. **RECYCLING CERTIFICATION:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic

EXHIBIT C: GENERAL TERMS AND CONDITIONS (02/2025)

information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

- 11. CERTIFICATION CLAUSES:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document [CCC 04/2017](#) are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
- 12. TIMELINESS:** Time is of the essence in this Agreement.
- 13. COMPENSATION:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
- 14. GOVERNING LAW:** This contract is governed by and shall be interpreted in accordance with the laws of the State of California.
- 15. ANTITRUST CLAIMS:** The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.
 - A. The Government Code Chapter on Antitrust claims contains the following definitions:
 - 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
 - 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.
 - B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective

EXHIBIT C: GENERAL TERMS AND CONDITIONS (02/2025)

at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

- C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.
- D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

- A. The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The Contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

- A. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
- B. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false

EXHIBIT C: GENERAL TERMS AND CONDITIONS (02/2025)

information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

21. GENERATIVE AI DISCLOSURE OBLIGATIONS:

- A. The following terms are in addition to the defined terms and shall apply to the Contract:
 - 1) "Generative AI (GenAI)" means an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data. (Gov. Code § 11549.64.)
- B. Contractor shall immediately notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term "materially impacts" shall have the meaning set forth in State Administrative Manual (SAM) § 4986.2 Definitions for GenAI.
- C. Notification shall be provided to the State designee identified in this Contract.
- D. At the direction of the State, Contractor shall discontinue the provision to the State of any previously unreported GenAI that results in a material impact to the functionality of the System, risk to the State, or Contract performance, as determined by the State.
- E. If the use of previously undisclosed GenAI is approved by the State, then Contractor will update the Deliverable description, and the Parties will amend the Contract accordingly, which may include incorporating the GenAI Special Provisions into the Contract, at no additional cost to the State.
- F. The State, at its sole discretion, may consider Contractor's failure to disclose or discontinue the provision or use of GenAI as described above, to constitute a material breach of Contract when such failure results in a material impact to the functionality of the System, risk to the State, or Contract performance. The State is entitled to seek any and all remedies available to it under law as a result of such breach, including but not limited to termination of the contract.

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

1. GRANTEE'S GENERAL RESPONSIBILITY

- A. Grantee agrees to comply with all terms and conditions of this Grant Agreement. Review and approval by the BSCC are solely for the purpose of proper administration of grant funds and shall not be deemed to relieve or restrict the Grantee's responsibility.
- B. Grantee is responsible for the performance of all project activities identified in Attachment 1: Proposition 64 PH&S Grant Request for Proposals and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding.
- C. Grantee shall immediately advise the BSCC of any significant problems or changes that arise during the course of the project.

2. GRANTEE ASSURANCES AND COMMITMENTS

- A. Compliance with Laws and Regulations
This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Grantee shall at all times comply with all applicable State laws, rules and regulations, and all applicable local ordinances.
- B. Fulfillment of Assurances and Declarations
Grantee shall fulfill all assurances, declarations, representations, and statements made by the Grantee in Attachment 1: Proposition 64 PH&S Grant Request for Proposals and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding, documents, amendments, approved modifications, and communications filed in support of its request for grant funds.
- C. Permits and Licenses
Grantee agrees to procure all permits and licenses necessary to complete the project, pay all charges and fees, and give all notices necessary or incidental to the due and lawful proceeding of the project work.

3. POTENTIAL SUBCONTRACTORS

- A. In accordance with the provisions of this Grant Agreement, the Grantee may subcontract for services needed to implement and/or support program activities. Grantee agrees that in the event of any inconsistency between this Grant Agreement and Grantee's agreement with a subcontractor, the language of this Grant Agreement will prevail.
- B. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the BSCC and any subcontractors, and no subcontract shall relieve the Grantee of his responsibilities and obligations hereunder. The Grantee agrees to be as fully responsible to the BSCC for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the BSCC's obligation to make payments to the Grantee. As a result, the BSCC shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.
- C. Grantee shall ensure that all subcontractors comply with the eligibility requirements stated in the [Grant Program Name] RFP and described in Appendix B.
- D. Grantee assures that for any subcontract awarded by the Grantee, such insurance and fidelity bonds, as is customary and appropriate, will be obtained.
- E. Grantee agrees to place appropriate language in all subcontracts for work on the project requiring the Grantee's subcontractors to:
 - 1) Books and Records

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

2) Access to Books and Records

Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

4. PROJECT ACCESS

Grantee shall ensure that the BSCC, or any authorized representative, will have suitable access to project activities, sites, staff and documents at all reasonable times during the grant period including those maintained by subcontractors. Access to program records will be made available by both the grantee and the subcontractors for a period of three (3) years following the end of the grant period.

5. ACCOUNTING AND AUDIT REQUIREMENTS

- A. Grantee agrees that accounting procedures for grant funds received pursuant to this Grant Agreement shall be in accordance with generally accepted government accounting principles and practices, and adequate supporting documentation shall be maintained in such detail as to provide an audit trail. Supporting documentation shall permit the tracing of transactions from such documents to relevant accounting records, financial reports and invoices.
- B. The BSCC reserves the right to call for a program or financial audit at any time between the execution of this Grant Agreement and three years following the end of the grant period. At any time, the BSCC may disallow all or part of the cost of the activity or action determined to not be in compliance with the terms and conditions of this Grant Agreement or take other remedies legally available.

6. DEBARMENT, FRAUD, THEFT OR EMBEZZLEMENT

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to grantees that have been:

- 1. debarred by any federal, state, or local government entities during the period of debarment; or
- 2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

All Grantees must have on file with the BSCC a completed and signed Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Required as Attachment E of the original Proposal Package).

7. MODIFICATIONS

No change or modification in the project will be permitted without prior written approval from the BSCC. Changes may include modification to project scope, changes to performance measures, compliance with collection of data elements, and other significant changes in the budget or program components contained in Attachment 1: Proposition 64 PH&S Grant Request for Proposals and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding.

8. TERMINATION

- A. This Grant Agreement may be terminated by the BSCC at any time after grant award and prior to completion of project upon action or inaction by the Grantee that constitutes a material and substantial breach of this Grant Agreement. Such action or inaction includes but is not limited to:
 - 1) substantial alteration of the scope of the grant project without prior written approval of the BSCC;
 - 2) refusal or inability to complete the grant project in a manner consistent with Attachment 1: Proposition 64 PH&S Grant Request for Proposals and Attachment 2: Proposition 64 PH&S Grant Program Cohort 4 Application for Funding, or approved modifications;
 - 3) failure to provide the required local match share of the total project costs; and
 - 4) failure to meet prescribed assurances, commitments, recording, accounting, auditing, and reporting requirements of the Grant Agreement.
- B. Prior to terminating the Grant Agreement under this provision, the BSCC shall provide the Grantee at least 30 calendar days written notice stating the reasons for termination and effective date thereof. The Grantee may appeal the termination decision in accordance with the instructions listed in Exhibit D: Special Terms and Conditions, Number 8. Settlement of Disputes.

9. SETTLEMENT OF DISPUTES

- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, the Grantee shall submit to the BSCC Corrections Planning and Grant Programs Division Deputy Director a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Grant Agreement. Grantee's written demand shall be fully supported by factual information. The BSCC Corrections Planning and Grant Programs Division Deputy Director shall have 30 days after receipt of Grantee's written demand invoking this Section "Disputes" to render a written decision. If a written decision is not rendered within 30 days after receipt of the Grantee's demand, it shall be deemed a decision adverse to the Grantee's contention. If the Grantee is not satisfied with the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the Grantee may appeal the decision, in writing, within 15 days of its issuance (or the expiration of the 30-day period in the event no decision is rendered), to the BSCC Executive Director, who shall have 45 days to

EXHIBIT D: SPECIAL TERMS AND CONDITIONS

render a final decision. If the Grantee does not appeal the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the decision shall be conclusive and binding regarding the dispute and the Contractor shall be barred from commencing an action in court, or with the Victims Compensation Government Claims Board, for failure to exhaust Grantee's administrative remedies.

- B. Pending the final resolution of any dispute arising under, related to or involving this Grant Agreement, Grantee agrees to diligently proceed with the performance of this Grant Agreement, including the providing of services in accordance with the Grant Agreement. Grantee's failure to diligently proceed in accordance with the State's instructions regarding this Grant Agreement shall be considered a material breach of this Grant Agreement.
- C. Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Executive Director, if an appeal was made. If the Executive Director fails to render a final decision within 45 days after receipt of the Grantee's appeal for a final decision, it shall be deemed a final decision adverse to the Grantee's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless the Grantee commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.
- D. The dates of decision and appeal in this section may be modified by mutual consent, as applicable, excepting the time to commence an action in a court of competent jurisdiction.

10. UNION ACTIVITIES

For all agreements, except fixed price contracts of \$50,000 or less, the Grantee acknowledges that applicability of Government Code §§16645 through 16649 to this Grant Agreement and agrees to the following:

- A. No State funds received under the Grant Agreement will be used to assist, promote or deter union organizing.
- B. Grantee will not, for any business conducted under the Grant Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Grantee incurs costs or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Grantee shall provide those records to the Attorney General upon request.

11. WAIVER

The parties hereto may waive any of their rights under this Grant Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

Title	County of Lake	03/27/2026
	by Wendy Mondfrans in Proposition 64 Public Health & Safety Grant Program, Cohort 4-Request for Proposals	id. 53644296
	wendy.mondfrans@lakecountyca.gov	

Original Submission	03/27/2026
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Score	n/a
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KEY INFORMATION	The Proposition 64 Public Health & Safety Grant Program, Cohort 4 Request for Proposals is organized into five (5) sections: Part I – Applicant Information Part II – Proposal Abstract Part III – Proposal Narrative Part IV – Project Budget (upload attachment) Part V – Attachments: Mandatory and Optional (upload attachments) Each section contains fields that require a response. Applicants may be prompted to provide written text, numerical input, select radial button options, or upload attachments. Some narrative response fields have character limits. When a character limit applies, a counter will display the total number of allowable characters and will update to show the number remaining as text is entered. Character limits include all letters, numbers, punctuation, and spaces. If the character limit is exceeded, a red prompt will appear stating: “You have exceeded the character limit.” Applicants may start and stop their application at any time during the solicitation period. To ensure information is saved in the BSCC–Submittable Application, applicants must select “Save Draft” at the bottom of the application before exiting. Applicants are prohibited from submitting the Prop 64 Grant Program, Cohort 4 application until all mandatory fields (identified with a red asterisk) are completed, all character limits are met, and all required documents have been uploaded. Applicants should review the Prop 64 Cohort 4 RFP Instruction Packet before beginning the application. The Instruction Packet contains all information necessary to successfully complete and submit the Prop 64 Cohort 4 application. The document is available at: http://www.bscc.ca.gov/proposition-64-public-health-safety-grant-program/..
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CONFIDENTIALITY NOTICE:	All documents submitted as a part of the Proposition 64 Public Health & Safety Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)
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PART I - APPLICANT INFORMATION	This section requires information about the applicant (County/City), grant funds being requested, proposed project synopsis and project officials.
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Name of City or County Applicant	County of Lake
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Applicant Category	Medium county or city (with 50,000 to 500,000 residents)
*Check this box if you are a city or county with a population under 10,000.	unchecked
Tax Identification Number	94-6000825
Lead Public Agency (LPA) Information	This sub-section requires information about the governmental agency with local authority of or within the applicant county or city that will be acting as the LPA. All Prop 64 grantees are required to designate a Lead Public Agency (LPA) to serve as the coordinator for all grant activities. The applicant may choose to fill the role of LPA itself or it may designate a department, agency, or office under its jurisdiction to serve as the LPA. The role of the LPA is to coordinate with local government agencies and non-governmental organizations (if applicable) to ensure successful implementation of the grant program. The LPA is responsible for data collection and management, overseeing evaluative activities, and will serve as the primary point of contact with the BSCC.
Name of Lead Public Agency (LPA)	Lake County Probation
Project Title	Lake County Public Safety and Youth Programs Enhancement
Project Summary	Illegal cannabis cultivation poses significant risk to public safety, the environment, and community well-being in Lake County. Unpermitted cultivation sites are associated with water theft, habitat destruction, illegal pesticide use, and unsafe conditions. This strains local law enforcement and contributes to criminal behavior. Individuals involved in cannabis-related offenses often return to illegal cannabis cultivation. Youth exposure to cannabis use further underscores the need for early intervention and prevention. This project addresses these issues through a coordinated, multi-department approach focused on enforcement, rehabilitation, and education.
Project Purpose Areas (PPAs)	PPA 1: Public Safety/Enforcement (Applicants that dedicate at least 70% of their budget to PPA 1 will earn priority points) PPA 3: Youth Development/Youth Prevention and Intervention
Applicant's Physical Address	201 S. Smith St, Lakeport, CA 95453 Lakeport CA 95453 US 39.0410832 -122.9268133

Applicant's Mailing Address (if different than physical address)	201 S. Smith St, Lakeport, CA 95453 Lakeport CA 95453 US 39.0410832 -122.9268133
Mailing Address For Reimbursement Payments	201 S. Smith St Lakeport CA 95453 US 39.0410832 -122.9268133
Project Director	Wendy Mondfrans
Project Director's Title	Chief Probation Officer
Project Director's Email Address	wendy.mondfrans@lakecountyca.gov
Project Director's Phone Number	+17072624291
Financial Officer	Kevin Luis
Financial Officer's Title	Chief Deputy Probation Officer
Financial Officer's Email Address	kevin.luis@lakecountyca.gov
Financial Officer's Phone Number	+17072624285
Day-To-Day Program Contact	Eva Lara
Day-To-Day Program Contact's Title and Agency/Department/Organization	Chief Deputy Probation Officer, Lake County Probation
Day-To-Day Program Contact's Email Address	eva.lara@lakecountyca.gov
Day-To-Day Program Contact's Phone Number	+17072624285

Day-To-Day Fiscal Contact	Cindy Rodriguez
Day-To-Day Fiscal Contact's Title with Agency/Department/Organization	Senior Staff Services Analyst, Lake County Probation
Day-To-Day Fiscal Contact's Email Address	cindy.rodriguez@lakecountycalifornia.gov
Day-To-Day Fiscal Contact's Phone Number	+17072624285
Name of Authorized Officer*	Susan Parker
Authorized Officer's Title	County Administrative Officer
Authorized Officer's Email Address	susan.parker@lakecountycalifornia.gov
Authorized Officer's Phone Number	+17072632580
I hereby certify I am vested by the Applicant with the authority to enter into contract with the BSCC, and the grantee and any subcontractors will abide by the laws, policies, and procedures governing this funding.	checked
PART II - PROPOSAL ABSTRACT	The Proposal Abstract should provide a brief summary of the proposed project. This section will not be included in the rating of the proposal.

PROPOSAL
ABSTRACT

Project Description: The proposed project will establish a comprehensive cannabis enforcement and prevention program. The program includes three core components:

1. Probation Services: Officer will supervise individuals on probation for cannabis cultivation-related offenses as well as work directly with Code Enforcement, Lake County Sheriff's Department and BSCC identifying repeat offenders and to enhance enforcement of local and state law. This role will emphasize accountability, compliance with court orders, and connection to rehabilitative services, including substance use counseling, job training, and reentry support
 2. Code Enforcement: Officers will focus exclusively on identifying, investigating, and abating illegal cannabis cultivation sites. Efforts will prioritize environmental protection, compliance with local ordinances, and collaboration with local and state law enforcement, including BSCC to ensure safe and effective operations.
 3. Education and Prevention: The Lake County Office of Education (LCOE) will deploy specialized staff to work directly with students affected by cannabis use. This includes prevention education, early intervention programs, counseling support, and partnerships with schools and families to reduce youth cannabis use and promote healthy decision-making.
- Project Organization Capacity and Coordination: Lake County has demonstrated capacity to implement multi-agency initiatives through partnerships and experienced staff. The Community Development Department, Probation Department, and LCOE will collaborate closely, supported by existing administrative infrastructure and leadership. Regular meetings and clearly defined roles ensure seamless coordination. Each department brings subject matter expertise: code enforcement in regulatory compliance, probation in offender supervision and rehabilitation, and education in youth engagement and prevention. This integrated approach ensures a balanced response that addresses both enforcement and root causes.
- Project Evaluation: Effectiveness is measured through quantitative and qualitative metrics. Performance indicators include illegal cultivation sites identified and abated, compliance rates among probationers, recidivism rates for cannabis-related offenses, and participation levels in educational programs. Additional measures will assess environmental impacts, student awareness and behavior, and community safety outcomes. Data is collected and reviewed regularly to inform continuous improvement. Quarterly reports will summarize progress, challenges, and outcomes, ensuring transparency and accountability.

PART III -
PROPOSAL
NARRATIVE

This section requires responses

Proposal Narrative Instructions	The Proposal Narrative includes four sections: Project Need, Project Description, Project Organizational Capacity and Coordination, and Project Evaluation. The character limits and page equivalents for each narrative section are outlined below and must be followed when preparing proposal materials. The Project Need narrative may not exceed 8,400 total characters. The Project Description narrative may not exceed 14,000 total characters. The Project Organizational Capacity and Coordination narrative may not exceed 5,600 total characters. The Project Evaluation narrative may not exceed 5,600 total characters.
Proposal Need	The County of Lake proposes a comprehensive, multi-agency response to address impacts of illegal cannabis cultivation, cannabis-related offenses, and youth cannabis use. The need for this project is directly aligned with the intent of Proposition 64, which seeks to mitigate public health, safety, environmental, and social harms associated with cannabis, particularly in jurisdictions like Lake County that have been disproportionately affected by illegal cannabis activity. The County has identified clear and well-documented needs that support the goals of reducing illicit cannabis activity including illegal cultivation, public safety, and prevention and intervention strategies. Alignment with Proposition 64 Intent and Project Purpose Areas: Identified needs are directly tied to the core intent of Proposition 64 addressing adverse impacts of illegal cannabis cultivation and use. Specifically, this project aligns with key Project Purpose Areas, including: • Public Safety: Reducing illegal cultivation activities often associated with crime, unsafe living conditions, and community disruption. • Substance Use Prevention and Treatment: Providing education and intervention services to youth and supporting rehabilitation efforts for individuals involved in cannabis-related offenses. Illegal cannabis cultivation continues to undermine legal frameworks established by Proposition 64, creating ongoing public safety risks and environmental harm. Dedicating resources to enforcement, probation supervision, and youth education, this project advances the State’s objectives of reducing illicit markets while promoting responsible use and community well-being. Description of Local Needs and Service Gaps: Lake County has been a pioneer in cannabis enforcement as one of the first counties to pass ordinances, in 2018, to regulate legal cultivation and adult use cannabis. Code Enforcement has led the enforcement of permitted cultivation as well as being the first line of defense against illegal cultivation. Since 2020, the Code Enforcement- Cannabis Team has been funded by Cohort 1 and 3 and, ideally, Cohort 4 grant will prevent any gap in cannabis enforcement. Code Enforcement identified and/or received complaints on approximately 26 illegal cultivation sites in 2025. We also know there is a large amount of illegal cultivation in the county that is never identified due to lack of resources. Without dedicated personnel, enforcement efforts are often reactive, allowing violations to persist and escalate. Similarly, the Probation Department lacks specialized capacity to supervise individuals convicted of cannabis-related offenses. This gap limits the County’s ability to provide targeted interventions to reduce recidivism and support successful reintegration. Currently, individuals on probation may not receive consistent monitoring or access to services such as

counseling, job training, or education, increasing the likelihood of repeat offenses. A dedicated Deputy Probation Officer will play a critical role in supporting illegal cannabis enforcement efforts providing assistance in targeted enforcement activities and supervision of individuals convicted of cannabis cultivation-related offenses. This position ensures that probationers comply with court-ordered conditions, including abstaining from illegal cultivation activities, adhering to environmental regulations, and participating in mandated programs. In addition to enforcement, the officer will connect probationers to rehabilitative services such as substance use counseling, job training, and educational programs. This balanced approach promotes accountability while reducing recidivism, ultimately strengthening the overall effectiveness of the County's cannabis enforcement strategy. Youth on probation also need intensive services to prevent or treat cannabis related issues and disciplinary behaviors. The Lake County Office of Education has been providing intensive case management services to youth probationers since 2020, funded by Cohort 1 and 3 grant. The Cohort 4 grant will ensure the services to youth continue uninterrupted and prevent any future gaps in service. Without funding, these potential gaps could contribute to a cycle in which illegal cultivation persists, individuals reoffend, and youth remain vulnerable. The proposed project addresses these potential gaps by providing dedicated staff and resources in each of these key areas.

Supporting Data and Evidence of Need: The County has a population of 67,764 covering 1,329 sq miles, and an unemployment rate of 7.70%, well above the state unemployment rate of 5.5%. Additionally, 6.6% of households have an income below \$10,000 and the average median income is \$58,738, well below the state median income of \$100,000, making Lake County one of the poorest counties in California. Where poverty exists, so do a host of other economic and social issues, which are exacerbated in Lake County by the lack of government resources and geographically large, rural nature of the county.

Local enforcement records indicate a continued presence of illegal cannabis cultivation sites, many of which involve violations such as unpermitted structures and electrical, unpermitted water use and improper waste disposal. In 2025, the Code Enforcement Division received 26 complaints and identified 150 illegal cultivation sites, containing 795 violations, 176 unpermitted structures including hoop houses, 56 unpermitted water tanks and generators, and performed 227 environmental inspections related to illegal cannabis cultivation. Code Enforcement eradicated 10,269 plants. Regional trends across Northern California jurisdictions demonstrate that illegal cultivation remains prevalent despite legalization, particularly in rural counties with limited enforcement capacity. Statewide research from agencies such as the California Department of Public Health and the California Department of Fish and Wildlife has documented the environmental and health impacts of illegal cannabis cultivation, including contamination from pesticides and harm to wildlife habitats.

Data from the California Healthy Kids Survey consistently shows that cannabis remains one of the most used substances among youth, with 12% to 15% of students admitting to cannabis use within the previous 30 days of the survey. Youth cannabis use is negatively associated with academic performance, attendance and behavioral outcomes. Local educators report increasing concerns about cannabis use on school

campuses, reinforcing the need for targeted prevention efforts. Data further indicates individuals involved in cannabis-related offenses often face challenges related to employment, substance use, and compliance with court orders. In 2025, the Probation Department had 100 individuals with cannabis related charges. Without structured support, these individuals are at increased risk of recidivism, placing additional strain on the criminal justice system.

Stakeholder Engagement and Needs Assessment Process

Utilizing a collaborative process to identify and validate the needs addressed in this proposal, input came from a range of key stakeholders, including community members, law enforcement, code enforcement staff, probation officers, educators, and public health professionals. This process included interdepartmental meetings, community meetings and hearings, and ongoing coordination with partner agencies.

Community members, particularly those in high-impact areas, expressed concerns about the environmental damage, safety risks, and quality-of-life impacts associated with illegal cultivation in Board of Supervisors meetings, community meetings and individual complaints filed with Code Enforcement. Enforcement staff highlighted the challenges of addressing complex cases with limited resources, while probation officers identified the need for specialized supervision and services for cannabis-related offenders. The Sheriff and police offices routinely request assistance from Probation officers in cases related to cannabis enforcement and eradication. Educators emphasized the growing need for prevention and early intervention programs to address student cannabis use.

The County's cannabis program has been steered by the community since inception, ensuring that projects reflect real, on-the-ground conditions prioritizing the most pressing needs.

Project Description

The County of Lake proposes a coordinated, multi-agency project designed to reduce illegal cannabis cultivation, improve public safety, support rehabilitation of offenders, and prevent youth cannabis use. This project directly addresses the needs identified in the Project Need section and aligns with the intent of Proposition 64 by mitigating the environmental, public safety, and social harms associated with illicit cannabis activity. The project integrates three core components, Code Enforcement, Probation Services, and Education/Prevention, aligned with specific Project Purpose Areas (PPA1/PPA3) implemented through a collaborative framework.

Project Components and Alignment with Project Purpose Areas

1. Probation Services (Public Safety and Rehabilitation PPA 1)

A dedicated Deputy Probation Officer will supervise 100 individuals on supervision for cannabis cultivation-related offenses. This role is essential for ensuring compliance with court orders and preventing recidivism. Probationers will be assessed for the level of service they require (based on risk and needs) but will meet with the DPO a minimum of once a month for regular check-ins, field compliance visits, and will coordinate closely with code enforcement and law enforcement staff as needed.

Additional enforcement from the Probation Department assists Code Enforcement, the Sheriff's Department and local police departments to conduct enforcement actions enhancing enforcement related to illegal cannabis cultivation focusing on individuals who recidivate and continue to cultivate illegally. The Deputy Probation Officer will be directly involved in enforcement actions deterring justice-involved individuals from returning to

illegal cultivation sites and will connect individuals to services such as substance use counseling, workforce development programs, and educational opportunities. This dual focus on accountability and support aligns with Proposition 64's intent to reduce criminal behavior while promoting long-term stability and reintegration.

2. Code Enforcement (Public Safety and Environmental Protection PPA 1)

Our already established Code Enforcement Team will continue to focus on compliance at permitted grow sites as well as eradication of illegal grow sites. The Code Enforcement component will be enhanced by a partnership with the Probation Department with dedicated officers focused exclusively on illegal cannabis cultivation. These officers will support the work of the Planning Department, conducting annual site inspections, and follow up, to bring permitted sites into compliance. Additionally, they identify, investigate, and abate unpermitted cultivation sites, prioritizing those that pose the greatest risk to public safety and the environment. Activities include site inspections, enforcement of local ordinances, coordination with law enforcement including the Sheriff, Probation, local police departments, and Department of Cannabis Control for warrants and site access, enforcement partnerships and oversight of abatement and remediation efforts.

This component directly supports the Public Safety PPA 1 by reducing criminal activity, unsafe structures, and hazardous conditions associated with illegal cultivation. It also advances environmental protection goals by addressing water theft, pesticide contamination, and habitat destruction. Officers will document violations, collect data, and support enforcement actions that deter future illegal cultivation.

3. Education and Prevention (Substance Use Prevention PPA 3)

The Lake County Office of Education (LCOE) will implement targeted prevention and early intervention programs for youth. Dedicated staff will work with students and parents/family members who have been identified by Probation as needing intensive case management. LCOE will use the Wrap-around case management model to provide a myriad of services to students and their families. Meeting will occur with the student and parents on a monthly basis to ensure ongoing communication and feedback throughout the program. Staff also meet with Probation staff bimonthly for collaborative case management.

This component aligns with the Substance Use Prevention PPA3 by addressing youth cannabis use before it leads to more serious consequences. It also supports long-term community health by reducing early initiation and promoting informed decision-making among students and supporting parents/families to make positive changes as well.

Target Area and Population

The project will focus on unincorporated areas and rural communities within Lake County where illegal cannabis cultivation is most prevalent. These areas were selected based on enforcement data, community complaints, and community input in public hearings related to cannabis projects, ordinances, and the general plan, all demonstrating the community's interest in a thorough approach to enforcement

The target population includes four primary groups:

1. Property owners and operators engaged in legal and illegal cannabis cultivation
2. Individuals on probation for cannabis-related offenses
3. Youth probationers and their families

4. Students and adults selected for Science of the Positive participation. These populations were selected due to their direct connection to the identified needs. Enforcement targets those actively contributing to illegal activity, probation services address individuals already involved in the justice system, and case management efforts and education focus on prevention and demonstrated growth among youth.

Estimated Individuals Served and Service Determination

The project is expected to serve:

- 300 permitted and illegal cultivation sites annually through code enforcement actions
- 100 cannabis related probationers per year under dedicated supervision
- 15 youth enrolled in the program at all times
- Survey 1000 residents to identify targets for county wide campaign to improve community outlook

Service delivery will be determined through established processes within each department. Code enforcement will prioritize cases based on severity, environmental impact, and community complaints. Probation services will focus on individuals with cannabis cultivation related cases assigned through the court system, with risk and needs assessments guiding supervision levels and service referrals. Educational services will be provided based on cannabis use related school referrals, behavioral indicators, and participation in prevention programming.

Project Goals, Objectives, and Impact

The proposed project includes three primary goals, each aligned with a Project Purpose Area:

Goal 1: Reduce Illegal Cannabis Cultivation Through Probation Department Action

- Objective A: Provide a dedicated Deputy Probation Officer (DPO) for increased supervision of those in the justice system for cannabis cultivation and related crimes.
- Objective B: Increase collaboration with Code Enforcement, Sheriff's Department, and Department of Cannabis Control to ensure compliance with cannabis ordinance and State law
- Objective C: Provide assistance on unlawful cannabis eradication operations
- Process Measures and Outcome Measures: Increase supervision of probationers through a dedicated DPO, maintaining a caseload of 100 probationers meeting at least once per month and increasing successful completion of probation terms to 75% among probationers served.

Goal 2: To Reduce the Levels of Unlawful Cannabis Cultivation Through Code Enforcement Action

- Objective A: Improve the number of permitted operations in compliance with cannabis codes and regulations.
- Objective B: Improve collaboration with Probation Department, Sheriff's Department, and Department of Cannabis Control for the elimination of illegal cultivation sites.
- Objective C: Increase the number of Notices of Violation and/or Administrative Citations for issues on illegal grow sites.
- Process Measures and Outcome Measures: Participate in annual site inspections and follow up for permitted sites to ensure at least 90% compliance rate and issue Notice of Violation and/or Administrative Citations on 75% of illegal grow sites identified that are not self-abated.

Goal 3: To Improve Academic Success and Reduce Substance Use of

Selected Students Through the Family WRAP Program

- Objective A: Improve student knowledge of negative impact of youth cannabis use and family use around youth.
- Objective B: Improve student school attendance, academic performance, and behavior
- Objective C: Improve youth outlook on life, their future, and their life skills
- Process Measures and Outcome Measures: Provide intensive case management to selected youth and their families (caseload of 15), with at least 2 meetings per month based on risk assessment and increase successful completion of probation terms to 80% as case management completion.

Goal 4: To Improve the Community Outlook and Increase Positive Community Norms Through Science of the Positive Program.

- Objective A: Assess the outlook and norms of selected participants, to determine session contents
- Objective B: Provide speakers, workshops, sessions, events and social media.
- Objective C: Improve participant outlook on life and positive norms.
- Process Measures and Outcome Measures: Provide assessments and a minimum of 2 sessions to 1000 participants over 5 years and increase positive community norms of 1000 participants by 50%

These goals directly address the needs of the community in the following ways:

- reducing cannabis use in youth and increasing positive behavior outcomes
- providing supervision and guidance to probationers and reducing recidivism rates
- enforcement of permitted cultivation and reduction in illegal cultivation creating a stronger permitted cultivation compliance

A detailed Work Plan (Appendix G) accompanies this proposal and outlines specific activities, responsible agencies, timelines, outcome measures, and data sources for each goal and objective.

Rationale for Proposed Project

The proposed project is grounded in a combination of evidence-based, promising, and innovative practices. Targeted code enforcement has been widely recognized as an effective strategy for reducing illegal land use activities, particularly when combined with interagency coordination.

Project Organizational Capacity and Coordination

The County of Lake has the organizational capacity, administrative infrastructure, and interdepartmental partnerships necessary to successfully administer the proposed Proposition 64 project. The County has extensive experience managing state and federal grant-funded programs. The project will be administered through established County systems, ensuring fiscal accountability, program oversight, and effective implementation. Existing administrative infrastructure including finance, procurement, human resources, data collection, and grant management will support the project.

Administrative Infrastructure and Ability to Implement: The County currently has a well-established framework, financial tracking tools, data collection, reporting, and ability to implement cross-departmental initiatives. The Probation Department will serve as the lead agency responsible for coordination, reporting, and grant compliance with experience overseeing complex projects involving enforcement and compliance including the

BSCC Mobile Service Centers Grant. Code Enforcement and LCOE will serve as key partners, building on experience from Cohort 1 and 3.

Staffing and Qualifications: The Probation Department will designate a Deputy Probation Officer dedicated to a partnership with Code Enforcement and the Sheriff's Department for site inspections and supervise individuals on probation for cannabis-related offenses. The Deputy Probation Officer will apply evidence-based supervision practices and coordinate with service providers to support rehabilitation and reduce recidivism. The Staff Services Analyst will oversee data management, data collection, analysis and complete the Local Evaluation Plan and Final Evaluation Report.

The project will be supported by staff across three departments. Code Enforcement Officers with experience and qualifications in land use regulations, environmental compliance, and investigation of illegal cultivation will continue to provide their expertise to the project. Officers possess backgrounds in regulatory enforcement and receive ongoing training in safety protocols, environmental protection, and legal procedures through the California Association of Code Enforcement Officers as well as the Department of Cannabis Control.

The Lake County Office of Education will provide specialized staff experienced in youth engagement, substance use prevention, and counseling services. Staff includes educators, counselors, or prevention specialists trained in evidence-based curricula and intervention strategies. Ongoing professional development ensures staff remain informed on emerging trends in youth cannabis use and prevention practices.

Use of Existing Resources: The project will use existing resources ensuring efficiency and sustainability. Existing office space, administrative systems, vehicles, communication tools, and data systems used by Code Enforcement, Probation, and education partners will be integrated to track project outcomes. Established policies and procedures for enforcement, supervision, and service delivery will guide implementation while allowing flexibility for project-specific enhancements.

Project Management and Oversight: Project management will be coordinated by the Chief Deputy Probation Officer. This individual will be responsible for overseeing implementation, coordinating between departments, monitoring progress, and ensuring compliance with grant requirements. Regular meetings with LCOE and Code Enforcement will review progress and address challenges, ensuring critical inter-departmental collaboration necessary for the success of this project.

Oversight will also include performance monitoring through measurable objectives, data collection, and quarterly reporting. The Probation Department's Staff Services Analyst will ensure efficacy to the project vision, goals and objectives, ensuring accountability and resolution of issues. Additionally, the Staff Services Analyst will monitor expenditures and ensure compliance with grant guidelines, while the County's Administration and Auditor's Office will provide crucial support.

Partner Agency Collaboration and Selection: The proposed project relies on collaboration between the Code Enforcement Division, Probation Department, and Office of Education. Partner agencies were selected based on their direct role in addressing illegal cannabis cultivation, offender supervision, and youth prevention. Partnerships were selected based on the needs identified for this project as well as expertise and experience delivering these services historically. These departments have established

working relationships and complementary expertise, making them well-suited for the project.

Timeline and Readiness to Proceed: The County is prepared to proceed with implementation immediately upon award. Existing staff and infrastructure allow for rapid project startup. Within 30–60 days following award, the Probation Department will finalize staffing assignments, execute necessary contracts, and establish project tracking systems. LCOE will launch the Science of the Positive campaign county wide within 12 months upon award. The Code Enforcement Division and LCOE youth project will start in year 3 with implementation immediately with existing staff and infrastructure for rapid project startup.

The County's readiness to proceed is supported by established administrative systems, experienced staff, and interdepartmental coordination. This ensures services will be in place and the project will be implemented as intended.

Project Evaluation

The County of Lake will implement a comprehensive project evaluation framework to measure the effectiveness, impact, and overall success of the proposed Proposition 64 project. The evaluation will ensure that project activities are implemented as intended, performance goals are met, and outcomes align with the objectives identified in the Work Plan. This evaluation strategy will build upon the successful analysis and reporting demonstrated in Cohorts 1 and 3.

Evaluation Oversight and Staffing

Project evaluation will be conducted through a collaborative approach involving designated staff with experience in program evaluation, data collection, and performance monitoring. The lead responsibility for evaluation oversight will be assigned to a Chief Deputy Probation Officer, who will coordinate data collection and reporting across all participating departments. This individual will work closely with representatives from the Code Enforcement Division and Lake County Office of Education to ensure consistent tracking of project metrics and outcomes.

A Staff Services Analyst, with experience in program administration, performance measurement, and data analysis, will oversee the daily evaluation efforts. Qualifications include familiarity with grant reporting requirements, use of data management systems, and ability to analyze trends related to enforcement activities, probation outcomes, and educational interventions. Staff will utilize existing County data systems, including case management databases, enforcement tracking tools, and education program reporting platforms, to support evaluation efforts.

Monitoring Activities Across Project Phases

Monitoring activities will be integrated into all phases of the project to ensure implementation fidelity and progress toward objectives. During the start-up phase, the evaluation team will establish baseline data, finalize performance measures, and confirm data collection procedures. During the implementation phase, interdepartmental meetings and progress reviews will occur. Departments will provide updates on activities, challenges, and outcomes. The Chief Deputy Probation Officer and Staff Services Analyst will review data to ensure activities align with the approved Work Plan. Quarterly reports will be evaluated by Probation Department Staff and quarterly team meetings will be led to discuss reports, changes, adjustments, etc. Internal reports will summarize key performance indicators and identify trends. Evaluation framework will include reviews by

leadership to ensure accountability and align with objectives.

Data Collection and Performance Measurement

The County will collect both quantitative and qualitative data to measure the success and impact of the project. Each participating department will be responsible for collecting and entering data into existing tracking systems. Quantitative data will include increased supervision of probationers through a dedicated Deputy Probation Officer, maintaining a caseload of 100 probationers per year working to decrease recidivism of cannabis related crimes by 75% as well as participate in annual site inspection with Code Enforcement and follow up for unpermitted cultivation sites. Code Enforcement will issue Notice of Violation and/or Administrative Citations on 70% of illegal cultivation sites identified and will participate in site inspection and follow up for permitted sites to ensure at least 90% compliance rate. The Office of Education will provide intensive case management to selected students through monthly meetings and decrease justice system involvement of participating students by 80% as case management case closure.

Qualitative data will be collected through staff observations and participant surveys. This information will provide context for quantitative outcomes and help identify areas for improvement. Feedback from community members, probationers, and students will be used to evaluate the effectiveness of services and inform program adjustments.

Data Sharing and Coordination with External Entities

The County will establish data-sharing agreements where necessary to ensure access to relevant information while maintaining confidentiality and compliance with applicable privacy laws. These agreements will outline data elements to be shared, methods of transmission, and responsibilities for data security.

The evaluation plan is designed to measure outcomes and ensure project components are implemented as intended. Regular monitoring will allow the County to identify challenges and adjust strategies as needed. If enforcement activities fall below projected levels, additional resources or coordination efforts may be implemented. Similarly, if participation in prevention programs is lower than expected, outreach strategies may be revised.

Continuous improvement will be supported through quarterly evaluation reviews, during which staff will analyze performance data and identify opportunities for improvement. All data collection, recordation, reporting and analysis will support the Work Plan and efficacy to the LEP, ensuring adherence to program goals and objectives. Assigning qualified staff, integrating monitoring across all phases, collecting robust data, and coordinating with partner agencies, the County will effectively evaluate the impact of the Proposition 64 project.

PART IV: PROJECT BUDGET ATTACHMENT	The Budget Attachment must be filled out completely and accurately. Applicants are solely responsible for the accuracy and completeness of the information entered in the Budget Attachment. All project costs must be directly related to the objectives and activities of the project, demonstrating how the funds will be used to address the local needs due to the impact of legalizing cannabis in California. The Budget Table must cover the entire 66-month grant period. For additional guidance related to allowable uses of grant funds, refer to pages 8-15 of the Proposition 64 Request for Proposals (RFP).
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Project Budget Attachment

[2.-Prop-64-PHS-Cohort-4-Budget-Attachment_3.xlsx](#)

PART V - ATTACHMENTS: MANDATORY AND OPTIONAL	In addition to the Budget Attachment, the list of mandatory attachments include: Project Work Plan Letter of Eligibility Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement Criteria for Non-Governmental Organizations Receiving BSCC Funds The Governing Board Resolution attachment upload is optional at Application submission. However, it will be required if the project is awarded Prop 64 Cohort 4 Grant Funds. These documents are stand-alone documents available on the BSCC Proposition 64 Homepage: http://www.bscc.ca.gov/proposition-64-public-health-safety-grant-program/ . Download, complete, and upload where prompted below.
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PROJECT WORK PLAN

[3.-Prop-64-Project-Work-Plan-Appendix-G_Final.docx](#)

Letter of Eligibility

[Lake_Ltr_of_Eligibility.pdf](#)

Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement

[Lake_Cert_of_Compliance.pdf](#)

Criteria for Non-Governmental Organizations Receiving BSCC Funds as a Subcontractor

[Lake_NGO_Assurance.pdf](#)

Governing Board Resolution (Optional)

Prop 64 PH&S Grant Project Work Plan

Complete this required document. You will be prompted to upload this attachment to the BSCC Submittable Application.

Instructions: Applicants must complete a Project Work Plan using the format below. Provided goals and objectives must have a clear relationship to the need and intent of the grant. The Project Work Plan must attempt to identify activities/services and estimate timelines for the entire grant term. The plan must identify the top three goals and corresponding objectives, with a minimum of one goal pertaining to each identified PPA. Completed plans should identify:

1. the project's top goals and objectives.
2. how the goal(s) will be achieved in terms of the activities/services, responsible staff/partners, and the timelines.
3. a list of the data elements to be collected.

Name of City or County Applicant:	County of Lake Probation Department		
(1) Goal:	To reduce levels of unlawful cannabis cultivation through Probation Department action.		
Objectives (A., B., etc.)	A Provide a dedicated Deputy Probation Officer (DPO) for increased supervision of those in the justice system for cannabis cultivation and related crimes. B Increase collaboration with Code Enforcement, Sherriff's Department, and Department of Cannabis Control to ensure compliance with cannabis ordinance and State law. C Provide assistance on unlawful cannabis eradication operations.		
Process Measures and Outcome Measures:	> Increased supervision of probationers through a dedicated DPO, maintaining a caseload of 100 probationers, meeting a min 12 times per year. > Increase successful completion of probation terms (including no cannabis related crimes) amongst probationers by 75% at probation completion.		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
1.> Hire/Assign and Train Deputy Probation Officer, specifically in cannabis related enforcement	1.Chief DPO	1 07/01/2026	1 09/01/2026
2.> Assign a dedicated caseload of probationers with cannabis related crimes	2.Supervising DPO	2. 09/01/2026	2. 07/01/2031
3.> Provide increased supervision to probationers, with level of service determined by risk, with a minimum of monthly meetings.	3.DPO	3. 09/01/2026	3. 07/01/2031
	4. DPO	4. 09/01/2026	4. 07/01/2031
	3. Staff Services Analyst	5. 09/01/2026	5. 07/01/2031

4.> Regularly communicate with Code Enforcement, Sherriff's, and DCC regarding compliance and operations 5.> Track recidivism rates among probationers over two year period after probation completion			
List data and sources to be used to measure outcomes: > Case management system, monthly meetings, recidivism rates.			

(2) Goal:	To reduce the levels of unlawful cannabis cultivation through Code Enforcement action.		
Objectives (A., B., etc.)	A Improve the number of permitted operations in compliance with cannabis codes and regulations. B Improve collaboration with Probation Department, Sheriff's Department, and Department of Cannabis Control for the elimination of illegal grow sites. C Increase the number of Notices of Violation and/or Administrative Citations issued to illegal grow sites.		
Process Measures and Outcome Measures:	> Participate in annual site inspections and follow up for permitted sites to ensure at least 90% compliance rate. > Issue Notice of Violation and/or Administrative Citations on 75% of illegal grow sites identified (and not self-abated).		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
1.> Assist the Planning Department with annual site inspections and follow up. 2. Investigate complaints, referrals, and suspicions of illegal cannabis grow sites. 3. Issue NOV/Administrative Citations for illegal grow sites.	1. Code Enforcement Team 2. Code Enforcement Team 3. Code Enforcement Team	1 07/01/2028 2. 07/01/2028 3. 07/01/2028	1 07/01/2031 2. 07/01/2031 3.07/01/2031
List data and sources to be used to measure outcomes: > Case Management System, Site Inspections Forms, Investigative Report/Notes, Notices of Violations, Citations			

(3) Goal:	To improve academic success and reduce substance use (or other disciplinary problems) of Probation-referred students through the Family WRAP Program.		
Objectives (A., B., etc.)	A Improve students knowledge of negative impact of youth cannabis use and family use around youth. B Improve students school attendance, academic performance, and behavior. C Improve youth outlook on life, their future, and their life skills.		
Process Measures and Outcome Measures:	> Provide intensive case management to Probation-referred students and their families, maintaining a caseload of 15 families, meeting a minimum of 2 times per month. > Increase successful completion of probation terms (including decreased cannabis use and good academic standing) amongst selected students by 80% as case exit.		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
1.> Assess, intake and refer students to the Family WRAP programs based on youth knowledge and outlook. 2.> Provide intensive case management and education to students and their families using the WRAP around framework. 3.> Provide life skills activities to students weekly.	1 DPO 2.LCOE Team 3.LCOE Team	1 07/01/2028 2.07/01/2028 3.07/01/2028	1 07/01/2031 2.07/01/2031 3.07/01/2031
List data and sources to be used to measure outcomes: > Case Management System, Attendance Records, Bimonthly Meetings between LCOE and Supervising DPO and DPO			

(4) Goal:	To improve the community outlook and increase positive community norms (PCN) through the Science of the Positive Program.		
Objectives (A., B., etc.)	A Assess the outlook and norms of selected participants, to determine sessions' content. B Provide speakers, workshops, sessions, events and social media. C Improve participant outlook on life and positive norms.		
Process Measures and Outcome Measures:	> Provide assessments and a minimum of 2 sessions to 1000 participants over 5 years. > Increase positive community norms (PCN) of 1000 participants by 50%.		
Project activities that support the identified goal and objectives:	Responsible staff/partners:	Timeline	
		Start Date	End Date
1.> Select adult and youth participants. 2.> Assess participants using the Science of the Positive. 3.> Provide sessions to participants. 4.> Assess growth of participants.	1 LCOE Team 2.LCOE Team 3.LCOE Team 4.LCOE Team	1 07/01/2026 2. 07/01/2026 3. 07/01/2026 4. 07/01/2026	1 07/01/2031 2. 07/01/2031 3. 07/01/2031 4. 07/01/2031

List data and sources to be used to measure outcomes: > Rosters of Participants, Science of the Positive Assessment Results, Attendance Records

2026 Proposition 64 Public Health & Safety Grant Program - Proposal Budget and Budget Narrative

Name of City or County Applicant: Lake County Probation Dept

Grant Term: July 1, 2026 through December 31, 2031

Note: Budget Categories 1 - 7 will auto-populate based on the information entered in the sections below.
Do not alter or recreate this budget template. Applicants that do not use the BSCC Budget Template will be disqualified.

Budget Category	A. Grant Funds for PPA 1: Public Safety/Enforcement	B. Grant Funds for PPA 2, 3, and/or 4	Total Requested Grant Funds (A+B)
1. Salaries and Benefits	\$1,642,341	\$0	\$1,642,341
2. Services and Supplies	\$6,900	\$0	\$6,900
3. Professional Services or Public Agency Subcontracts	\$1,479,610	\$1,208,749	\$2,688,359
4. Non-Governmental Organization (NGO) Subcontracts	\$0	\$0	\$0
5. Equipment/Fixed Assets	\$98,300	\$0	\$98,300
6. Other (Travel, Training, etc.)	\$18,000	\$0	\$18,000
7. Indirect Costs (For PPAs 1 through 4)	\$43,000		\$43,000
TOTAL	\$3,245,151	\$1,208,749	\$4,496,900
Percentage of Grant Funds Dedicated to PPA 1: Public Safety/Enforcement (excludes amount budgeted for Indirect Costs)	72.16%		

1a. Salaries and Benefits

Position Title	(Show as either % FTE or Hourly Rate) & Benefits	A. Grant Funds for PPA 1: Public Safety/Enforcement	B. Grant Funds for PPA 2, 3, and/or 4	Total Requested Grant Funds (A+B)
Deputy Probation Officer	100% of time dedicated to program. Year 1 \$88,212. (\$40.39 per hr + 5% for bilingual and Edducation) plus benefits (\$51,037.) 2080 hrs per year, 8% increase total each year following.	\$758,397	\$0	\$758,397
Supervising Deputy Probation Officer	25% of time dedicated to program. Year 1 \$37,329. (\$47.30 per hr plus benefits) 520 hrs per year, 3% increase each year following	\$198,306	\$0	\$198,306
Staff Services Analyst	100% of time dedicated to program. Year 1 \$82,056. (\$39.45 per hr) plus benefits (\$47,174.) 2080 hrs per year, 3% increase total each year following.	\$685,638	\$0	\$685,638
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
TOTAL		\$1,642,341	\$0	\$1,642,341

1b. Salaries and Benefits Narrative: Provide a brief description for each position that addresses their role on the grant project.

Over the five year term of the grant, the project will fund the salary of one (1) full-time Deputy Probation Officer dedicated to the enforcement and compliance efforts relating to illegal cannabis cultivation, providing additional support to the Sheriff's department and Code Enforcement on illegal cannabis related activities and will be assigned to assist in all eradication efforts throughout the county.

The Deputy Probation Officer will be dedicated to the supervision of those in the justice system for cannabis cultivation working to reduce recidivism for cannabis cultivation crimes. To ensure the Deputy Probation Officers success the project will also fund one (1) full-time Staff Services Analyst to provide support functions including, but not limited to clerical duties, scheduling, case management support, maintaining of case files, logistical support, coordination and arrangement with other agencies and other support departments (such as I.T.), assist with the compilation and maintaining of statistical information, and other in-office support functions to ensure viable successful cannabis enforcement efforts.

Annual Salary breakdown:

Supervising Deputy Probation Officer (25%)
Year one \$24,569 + \$12,760. benefits (\$47.30 per hr X 520) \$37,329 year one total.
Year two (25%) \$25,335. + \$13,143 benefits (\$48.72 per hr X 520) \$38,477 year two total.
Year three (25%) \$26,094 + \$13,537 benefits (\$50.18 per hr X 520) \$39,631 year three total.
Year four (25%) \$26,879 + \$13,943 benefits (\$51.69 per hr X 520) \$40,822 year four total.
Year five (25%) \$27,685 + \$14,362 benefits (\$53.24 per hr X 520) \$42,047 year five total.

Deputy Probation Officer (100%)

Year one \$88,212. + \$51,037. benefits (\$40.39 per hr X 2080) \$139,249. year one total.
Year two (100%) \$92,623. + \$52,569 benefits (\$41.60 per hr X 2080) \$145,192. year two total.
Year three (100%) \$97,254. + \$54,146. benefits (\$42.85 per hr X 2080) \$151,400 year three total.
Year four (100%) \$102,117. + \$55,771 benefits (\$44.13 per hr X 2080) \$157,888 year four total.
Year five (100%) \$107,223. + \$57,445. benefits (\$45.46 per hr X 2080) \$164,668 year five total.

Staff Services Analyst

Year one (100%) \$82,056. + \$47,174. benefits (\$39.45 per hr X 2080) \$129,230 year one total.
Year two (100%) \$84,511. + \$48,174. benefits (\$40.63 per hr X 2080) \$133,101 year two total.
Year three (100%) \$86,591. + \$50,048 benefits (\$41.63 per hr X 2080) \$136,639. year three total.
Year four (100%) \$89,648. + \$51,550. benefits (\$43.10 per hr X 2080) \$141,198. year four total.
Year five (100%) \$92,373. + \$53,097 benefits (\$44.41 per hr X 2080) \$145,470. year five total.

2a. Services and Supplies

Description of Services or Supplies	Calculation for Expenditure	A. Grant Funds for PPA 1: Public Safety/Enforcement	B. Grant Funds for PPA 2, 3, and/or 4	Total Requested Grant Funds (A+B)
Uniform-Safety Clothing	300 per year X2 staff members= \$600 per year	\$3,000	\$0	\$3,000
Cell phone service/ Ipad service	\$40 per month per phone X two phones=\$2,400, Ipad \$25 per month=\$1,500	\$3,900	\$0	\$3,900
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$6,900	\$0	\$6,900

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5a. Equipment/Fixed Assets				
Description of Equipment/Fixed Assets	Calculation for Expense	A. Grant Funds for PPA 1: Public Safety/Enforcement	B. Grant Funds for PPA 2, 3, and/or 4	Total Requested Grant Funds (A+B)
Laptop and Docking Station, Ipad - Probation	\$1500 per laptop x2, \$300 per dock station x2, \$300 x1 Ipad, Cell phone \$125 x2, Motorola Radio \$550 x1	\$4,600	\$0	\$0
Kevlar Vest-Probation	\$1500 x1	\$1,500	\$0	\$1,500
Ford Explorer Interceptor and equipment	Cost of vehicle with cage, seat, radio, secure storage box	\$91,000	\$0	\$91,000
Utility belt and gear	\$1200 utility belt and gear	\$1,200	\$0	\$0
			\$0	\$0
			\$0	\$0
TOTAL		\$98,300	\$0	\$98,300

5b. Equipment/Fixed Assets Narrative: *List any equipment or fixed assets that will be purchased with grant funds and provide a brief description of each item that explains how it will be used toward fulfilling grant objectives.*

The project will fund the purchase of two (2) laptops and docking stations, two (2) cell phones, annual uniform allowance for the Probation Officer and Probation Staff Services Analyst, one (1) Ipad, one (1) kevlar vest, one (1) Utility belt, and one (1) Motorola radio, and one Ford Explorer Interceptor vehicle for the Probation Officer.

6a. Other (Travel, Training, etc.)				
Description of Other (Travel, Training, etc.)	Calculation for Expense	A. Grant Funds for PPA 1: Public Safety/Enforcement	B. Grant Funds for PPA 2, 3, and/or 4	Total Requested Grant Funds (A+B)
Probation Officer Training	Cost of annual training and travel	\$15,000	\$0	\$15,000
Key grant members trip to Sacramento	3 participants, includes costs, travel and per diem, hotel for 2 days.	\$3,000	\$0	\$3,000
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL		\$18,000	\$0	\$18,000

6b. Other (Travel, Training, etc.) Narrative: *Provide a brief explanation for how each item listed above will contribute toward fulfilling grant objectives. Please budget for at least one 2-day trip to Sacramento for 3-5 key grant team members.*

The probation Officer will attend annual 40 hour training and any additional training as needed.

7a. Indirect Costs		
For this grant program, indirect costs may be charged using only <u>one</u> of the two options below:	Grant Funds	Total Requested Grant Funds
1) Indirect costs not to exceed 15 percent (15%) of all grant-funded costs, excluding equipment and fixed assets. Applicable if the applicant does not have a federally approved indirect cost rate.	\$43,000	\$43,000
<i>If using Option 1) grant funds allocated to Indirect Costs may not exceed:</i>	\$653,340	
2) Indirect costs not to exceed 20 percent (20%) of all grant-funded costs, excluding equipment and fixed assets. Applicable if the applicant has a federally approved indirect cost rate. Amount claimed may not exceed the applicant's federally approved indirect cost rate.	\$0	\$0
<i>If using Option 2) grant funds allocated to Indirect Costs may not exceed:</i>	\$871,120	
<i>Please see Instructions tab for additional information regarding Indirect Costs.</i> <i>If the amount exceeds the maximum allowed and/or turns red, please adjust it to not exceed the line-item noted.</i>	\$43,000	\$43,000

7b. Indirect Costs Narrative:

Enter narrative here. You may expand row height if needed. If using a federally approved indirect cost rate, please include the rate in the narrative.

Appendix A:
PROPOSITION 64 PUBLIC HEALTH AND SAFETY GRANT PROGRAM
SCORING PANEL ROSTER

Name	Title	Organization/Agency
Ella Ban	Environmental Scientist	California State Water Resources Control Board
Jose Barajas	Assistant Branch Chief	California Department of Cannabis Control
Jacqueline Campion	Deputy Director, Policy & Research	California Department of Cannabis Control
Brittany Falcon	Program Analyst II	Board of State and Community Corrections
Jason Grundel	Deputy State Public Defender	State of California, Office of the State Public Defender
Jim Keddy	Executive Director	Youth Forward
Colin Medigovich	Strategic Intelligence Analyst	California Governor's Office of Emergency Services
Nikkole Melgoza	Office of Program Operations	California Department of Corrections and Rehabilitation
Nancy O'Malley	District Attorney (Ret.)	Alameda County
Douglas Roehler	Staff Services Manager I	California Department of Cannabis Control
Killi Seto	Deputy Lieutenant	San Joaquin County Sheriff's Office
Douglas Smurr	Attorney IV / Assistant General Counsel	California Department of Cannabis Control
Doug Snell	Correctional Lieutenant (Ret.)	California Department of Corrections and Rehabilitation
George Tiongson	Sergeant	California Department of Cannabis Control
Kellie Vasen	Attorney IV	California Department of Cannabis Control

**APPENDIX B:
CRITERIA AND ASSURANCE FOR NON-GOVERNMENTAL ORGANIZATIONS
THAT RECEIVE BSCC GRANT FUNDS AS A SUBCONTRACTOR**

The Proposition 64 Public Health and Safety (Prop 64 PH&S) Grant Program, Cohort 4, includes requirements that apply to non-governmental organizations **that receive BSCC grant funds as subcontractors**. Grantees are responsible for ensuring that all subcontracted third parties continually meet these requirements as a condition of receiving any Prop 64 PH&S grant funds. These requirements are as follows.

Any non-governmental organization that receives **Prop 64 PH&S grant funds** must:

- Have been duly organized, in existence, and in good standing at least six (6) months prior to the start date of the Grantee's Grant Agreement with BSCC.

Note: Non-governmental organizations that have recently reorganized or have merged with other qualified non-governmental organizations that were in existence prior to the six (6) month date are also eligible, provided all necessary agreements have been executed and filed with the California Secretary of State prior to the start date of the applicant's Grant Agreement with BSCC.

- Be registered with the California Secretary of State's Office, if applicable.
- Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship).
- Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable.

In the table below, provide the name of the Grantee and list all subcontracted third parties.

Name of Grantee:			
Name of Subcontracted Third Party	Address	Email / Phone	Meets All Requirements
			Yes ☐ No ☐
			Yes ☐ No ☐
			Yes ☐ No ☐
			Yes ☐ No ☐

See next page for signature block.

**APPENDIX B:
CRITERIA AND ASSURANCE FOR NON-GOVERNMENTAL ORGANIZATIONS
THAT RECEIVE BSCC GRANT FUNDS AS A SUBCONTRACTOR**

Grantees are required to update this list and submit it to BSCC any time a new third-party subcontract with an NGO is executed after the initial assurance date. Grantees shall retain (on site) applicable source documentation for each subcontracted party that verifies compliance with the requirements listed in the **Prop 64 PH&S RFP**. These records will be subject to the records and retention language found in the Standard Agreement.

Unless prior approval is obtained, the BSCC prohibits disbursement or reimbursement to any NGO that does not meet the requirements listed above and for which the BSCC does not have a signed Criteria and Assurance form on file.

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE			
<i>(This document must be signed by the person who is authorized to sign the Grant Agreement.)</i>			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
STREET ADDRESS	CITY	STATE	ZIP CODE
APPLICANT'S SIGNATURE (verified e-signature is acceptable) X			DATE