

**COUNTY OF LAKE
PROPERTY TRANSFER RECORD**

To the Auditor-Controller
Process the Following Property Transfer Record:

MAY 13, 20 26

From SHERIFF- ARMORY 2214 To _____
DEPT. NAME NUMBER DEPT. NAME NUMBER

COUNTY I.D. NUMBER	DESCRIPTION OF ASSET	COST OR VALUE (AT ACQUISITION)	DEPTS. COMMODITY REFERENCE NO.	DEPARTMENTS SEQUENCE NO.	REASON FOR TRANSFER (please be specific)
NDW918	GLOCK 17	466.54	70	NDW918	SURPLUS

Comments SURPLUS

Released by _____
DEPARTMENT HEAD

Deleted from Inventory List ☐ _____
YES DATE

Received by _____
DEPARTMENT HEAD

Added to Inventory List ☐ _____
YES DATE

Verified by Auditor-Controller _____
DEPUTY

DATE

Entered into HTE: _____

Entered into FA Recon: _____