6. COUNTY OF LAKE PARK, RECREATIONAL FACILITY,COUNTY-OWNED BUILDING, AND STREET NAMING POLICY

1. PURPOSE

To establish a uniform policy regarding requests for the naming or renaming of County-owned land and facilities including parks, recreation facilities, buildings, streets and the designation of commemorative street names, plaques, and greenery that are compatible with community interest and will enhance the values and heritage of the County of Lake.

2. GENERAL PROVISIONS

A. This policy shall establish the guidelines, criteria, and process for naming or renaming County-owned facilities.

B. The Lake County Board of Supervisors shall have the final authority to name and rename County parks, recreational facilities, County-owned buildings, streets, and to designate commemorative street names and plaques. Requests involving commemorative plaques to be placed on public amenities such as benches or picnic tables may be approved by the County Public Services Director.

C. The donation of land, facilities, or funds for the acquisition, renovation, or maintenance of land or facilities shall not constitute an obligation by the County to name the land and/or facility or any portion thereof after an individual, family, or organization.

D. Existing names are deemed to have historic recognition. It is the County of Lake's policy to keep the name of any existing park, County-owned buildings, recreational facilities, or roads particularly one whose name has County or regional significance, unless there are compelling reasons to consider such a change. The County will consider renaming to commemorate a person or persons, posthumously, only when the person or persons have made a major, overriding contribution to the County and whose distinctions are as yet unrecognized.

E. Except as otherwise provided herein, all costs including staff time, labor and materials associated with the installation of plaques, monuments and/or replacement of signs resulting from this policy will be borne by the individual, group, or organization sponsoring the request.

F. The decisions as to size, placement, and wording of a plaque, monument, or sign shall be at the discretion of the Public Works Director or Public Services Director, as applicable.

G. It is the intent of this policy to prohibit, except under extraordinary circumstances with a 4/5 vote of the Board of Supervisors and a required minimum of 2/3 of the affected property owners (as shown on the latest County of Lake tax roll) written approval, the changing of street names that have existing homes or businesses using the street name in their mailing address or streets which

the development is recorded.

vi. A written request to officially rename a street shall be submitted to the Lake County Department of Public Works and shall proceed according to the requirements of that department for processing. The request shall be scheduled for consideration before the Board of Supervisors at a noticed public hearing.

vii. Commemorative Naming of Streets, Parks, County- Owned Buildings, Recreational Facilities, and Other Public Amenities Commemorative Signs or Plaques

a. For streets, parks, buildings, and recreational facilities, commemorative signs or plaques shall only be in addition to the official name otherwise established; the official name will not change. Existing signage for any such street, park, building, and/or recreational facility shall be retained. The commemorative sign or plaques shall be supplemental to that existing signage and shall be installed at a single location and placed either beneath the existing signage or, if no existing signage exists, shall be placed in a common area such as the entrance of the park, building, or recreational facility. Both the location and the installation shall be subject to approval by the Public Services Department or the Department of Public Works, as applicable.

b. For public amenities such as benches and picnic tables, commemorative plaques shall either be placed on the amenity or in a nearby area as space, cost, and suitability dictate.

c. Notwithstanding the foregoing, the County may determine to set aside other locations for the purpose of placing commemorative signs and/or plaques.

viii. Commemorative Names Honoring Individuals or Families

b. The commemorative naming of streets, parks, county-owned buildings, recreational facilities, and other public amenities to honor individuals or families (other than former County employees or officials) requires that at least *one* of the following standards be met: The honoree made lasting and significant contributions to the protection of natural or cultural resources of the County of Lake; or

c. The honoree made substantial contributions to the betterment of a specific facility or park consistent with the established standards for the facility, or

d. The honoree made substantial contributions to the advancement of commensurate types of recreational opportunities with the County of Lake;

B. Fees

i. All fees associated with administrative and hard costs for the sign or plaque placement, installation, and maintenance will be at the expense of the applicant.

ii. Waiver. All such fees shall be waived if the *entire* cost of a public amenity such as a bench or picnic table has been donated in the name of the honoree.

C. Eligibility

i. The applicant shall be able to provide clear evidence that the individual or family to be honored through a commemorative naming meets the applicable standard(s) described in this Policy.